



Ordering a Language Assessment Online

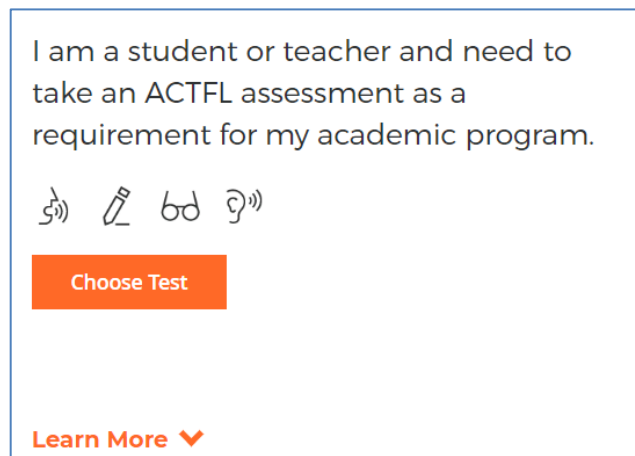
Lauder Applicants Only Registration Instructions

To register for your online assessment, please follow the directions below:

- Go to: www.languageproficiency.com to purchase your test and set up your account.
- On the left side of your screen, select the **language** in which you will be testing and click the **Get Certified** button:



- On the next screen, direct your attention to the right-hand column 2nd tile labeled **I am a student or teacher and need to take an ACTFL assessment as a requirement for my academic program.** Select **Choose Test.**



- Type in **Lauder Applicants Only** and select it from the dropdown list as your institution and click **Continue**.

Get Started

Choose the program you are looking for and the school or Institution it's associated with.

What school or institution are you looking for ?

Lauder Applicants Only Continue

I can't find my institution or I'm an independent candidate

- Continue with the next steps until you get to the page to select your test. Choose **"Select Test"** so that you see it turn blue and click **Continue to Schedule**.

Select the test you would like to take in order to get certified.

Unproctored OPI
\$124.00 | 15-30 minutes

Selected

The **Oral Proficiency Interview (OPI)** measures your ability to speak in a language. It is a live, unscripted, 15-30 minute phone conversation with a Certified ACTFL Tester. It must be scheduled in advance by selecting possible dates and times during the ordering process.

Continue to Schedule

- On the next page, select **Unproctored – Lauder Applicants**.
- Then, select your **time zone** and 2 choice dates with at least a 3-hour time range for each date and click **Next**.
- You'll be asked to log in if you have an existing LTI account or create one if you do not, and you'll make your payment.

Schedule your 30 minute English OPI.

Test

English OPI

Select a Proctoring Option [What is a proctor?](#)

UnProctored - Lauder Applicants

Contact your proctor to schedule your test:

UnProctored - Lauder Applicants

Expand Proctor Info +

Step 1

Time Zone

Select a Time Zone

Step 2

Please choose a possible End Time that is at least three hours later than the possible Start Time.

To take the OPI, you need to make a phone call to a U.S.-based phone number to connect with your ACTFL-certified OPI Tester. Please understand that you are responsible for any costs incurred when calling in to take the OPI and that this cost is not included in the testing fees paid when ordering your test.

- OPIs are scheduled based on the availability of ACTFL-certified Testers in the test language to conduct the live interview. Tests may be scheduled at any time that Testers are available, but will be most readily matched if you select times within the range of 8am-8pm US Eastern Time.

First Available Date

Select the earliest date you are available

Start Time

Select a Time

End Time

Select a Time

Step 3

Second Available Date

Select the earliest date you are available

Start Time

Select a Time

End Time

Select a Time

Next

Your Order



Language Certification For
Lauder Applicants Only

English Unproctored OPI \$124.00

Order Summary

Total Cost \$124.00

- You'll get to a page that allows you to review your order.
- You'll be emailed with instructions once you have ordered your test(s).

▪ **Good luck!**

For Customer Support: Email customer@language.com or call 1-914-963-7110, option 1.